# 2019 Contract Review Schedule

# **January**

<u>Deadline:</u> December 28, 2018 - 3:30 pm <u>Meeting:</u> January 10, 2019 1:30 pm

## **February**

<u>DMH Deadline:</u> January 18, 2019 <u>Deadline:</u> January 28, 2019 - 3:30 pm <u>Meeting:</u> February 7, 2019 - 1:30 pm

## **March**

<u>DMH Deadline</u>: February 15, 2019 <u>Deadline</u>: February 25, 2019 - 3:30 pm <u>Meeting</u>: March 7, 2019 - 8:30 am

**NOTE**: Clerk will be out on maternity leave

at the end of March.

## <u>April</u>

<u>DMH Deadline</u>: March 18, 2019 <u>Deadline</u>: March 25, 2019-3:30 pm <u>Meeting</u>: April 4, 2019 - 8:30 am

#### May

<u>DMH Deadline</u>: April 15, 2019 <u>Deadline</u>: April 23, 2019-3:30 pm <u>Meeting:</u> May 2, 2019 - 8:30 am

#### June

<u>DMH Deadline</u>: May 20, 2019 <u>Deadline</u>: May 28, 2019 - 3:30 pm <u>Meeting:</u> June 6, 2019 -8:30 am

#### <u>July</u>

<u>DMH Deadline</u>: June 17, 2019 <u>Deadline</u>: June 24, 2019 - 3:30 pm <u>Meeting</u>: July 11, 2019 -1:30 pm

## August

<u>DMH Deadline</u>: July 15, 2019 <u>Deadline</u>: July 22, 2019 - 3:30 pm Meeting: August 1, 2019 -1:30 pm

## <u>September</u>

<u>DMH Deadline</u>: August 19, 2019 <u>Deadline</u>: August 26, 2019 - 3:30 pm <u>Meeting</u>: September 5, 2019-1:30 pm

#### October

<u>DMH Deadline</u>: September 16, 2019 <u>Deadline</u>: September 23, 2019-3:30 pm <u>Meeting</u>: October 3, 2019 -1:30 pm

#### November

<u>DMH Deadline</u>: October 21, 2019 <u>Deadline</u>: October 28, 2019-3:30 pm <u>Meeting</u>: November 7, 2019 -1:30 pm

#### December

<u>DMH Deadline</u>: November 12, 2019 <u>Deadline</u>: November 18, 2019-3:30 pm <u>Meeting</u>: December 5, 2019 -1:30 pm

**DMH Deadline—**the date the Office of Contracts must have a signed contract back from the vendor in order to correct any errors and to obtain the Commissioner's signature.

Deadline—the date the signed contract & copies are due in the LCRC Clerk's Office, Room 404.

Meetings are held in Room 200.

Revisions are noted in red.